

OFFICE OF THE RCCF, HAZARIBAGH
DEPARTMENT OF FORESTS
GOVERNMENT OF JHARKHAND

Tender Document
For
PURCHASE OF GALVANIZED BARBED WIRE

Tender Notice No. 01/2016

Regional Chief Conservator of Forests, Hazaribagh invites Tender from micro & small enterprises (MSEs) situated in Jharkhand State and registered for manufacturing of galvanized barbed wire to supply the above articles for use in departmental works in Hazaribagh Region. Tender document can be downloaded from the website **www.forest.jharkhand.gov.in** of the department or alternatively can be procured from the office of RCCF, Hazaribagh, Van Bhawan, Near New Bus Stand, Hazaribagh, Jharkhand during office hours in working days. As per the provision of Jharkhand Procurement Policy 2014, MSEs of Jharkhand State are exempted from payment of Tender Form fee and EMD.

Regional Chief Conservator of Forests,
Hazaribagh.

Notice Inviting Tender
For
PURCHASE OF GALVANIZED BARBED WIRE

Tender Notice No. 01/2016



Government of Jharkhand

Regional Chief Conservator of Forests, Hazaribagh
Department of Forests

Van Bhawan, Near New Bus Stand, Hazaribagh

[Tel:- 06546-223962.](tel:06546223962)

E-mail: rccfhaz@jharkhandmail.gov.in

Website-<http://www.forest.jharkhand.gov.in>

Department Of Forests
Government of Jharkhand

Notice Inviting Tender
For
Purchase of Galvanized Barbed Wire

Tender Notice No. 01/2016
(To be published in newspaper)

Regional Chief Conservator of Forests, Hazaribagh under Government of Jharkhand intends to purchase the above mentioned articles for use in Departmental Afforestation Program. .

Therefore tenders are invited from micro & small enterprises (MSEs) situated in Jharkhand State and registered for manufacturing of galvanized barbed wire to supply it. Interested agencies may download the Tender document from the website www.forest.jharkhand.gov.in or may obtain the same from office of the Regional Chief Conservator of Forests, Hazaribagh, Van Bhawan, Hazaribagh. **Tel:-06546-223962**, during office hours in working days.

The agencies/bidders are advised to study the Tender document carefully. Submission of Bids shall be deemed to have been done after careful study and examination of the Tender document with full understanding of its implications.

This Tender document is not transferable.

Schedule of Events

| | | |
|--|----------|--|
| Date of start of sale of tender documents | : | 04.02.2016 |
| Date of Pre bid conference | : | 15.02.2016 at 03:00 PM at RCCF Office Conference Room |
| Last date & Closing Time for Submission of Bids | : | 25.02.2016 at 03:00 PM |
| Place for Submission of Bids | : | RCCF Office, Hazaribagh |
| Date & Time for opening of Technical bid | : | 03:30 PM on 25.02.2016 |
| Date & Time for opening of Financial Bid | : | To be intimated separately |

**Regional Chief Conservator of Forests,
Hazaribagh.**

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Invitation of Tender

For

Supply of Galvanized Barbed Wire

1. The Tender notice published in Newspapers vide Tender Notice No. – 01/2016 is a part of this Tender Document.

2. Evaluation of Bids : -

Received Technical and Financial bids will be evaluated separately in two stages. In Stage-I Technical bids of all the bidders will be evaluated first on a given time & date as per schedule of events in presence of the bidders/their authorized representatives. In Stage-II Financial Bids will be evaluated in the presence of bidders/their authorized representatives on the given date and time as per the schedule of events. The Financial Bids of only those bidders will be opened and considered who will be declared technically qualified during first stage evaluation.

Stage-I: Technical Bid

A bidder would be declared technically qualified for the consideration of financial bid (Financial evaluation) if it provides the documents as listed in the check list as given at **Annexure-2** and meets the following criteria: -

- a) The bidder/agency should be a manufacturing unit of Galvanized Barbed Wire situated in the state of Jharkhand and it should be a micro and small enterprises (MSEs) registered with the State Industrial Department. For that purpose the bidder should submit the copy of Registration Certificate provided by State Industry Department.
- b) The bidder/agency should have valid State VAT/TIN Registration certificate and should submit a copy of registration along with copy of VAT returns for 2014-15.
- c) The bidder/agency should submit a copy of the PAN card.
- d) The bidder/agency shall submit copy of the Certificate of registration of the firm/society/company (if any), in the name of which proposal is offered.
- e) The bidder should be a functional organization/firm/agency. To substantiate this claim, the bidder should submit the copy of balance sheet for last two years ending on 31.03.2015. These balance sheets should be duly certified by the Statutory Auditor with his stamp.
- f) The bidding firm should submit the bid as per the covering letter as per the Performa as given at **Annexure-1**.
- g) The bidding firm should submit the declaration as per the Performa as given at **Annexure-4**.
- h) The person who signs the bid document should be an authorized person and for this propose the authorization letter should be submitted as per **Annexure-5**.
- i) The bidding firm should submit the turnover figures of the bidder as per the Performa as given at **Annexure-6**.
- j) The bidding firm should submit the brief profile of bidding firm as per the Performa as given at **Annexure-7**.
- k) Technical Specification of the materials are given at **Annexure-8**.

Stage-II: Financial Evaluation

- (i) Forest Department will evaluate the financial bids received from the technically qualified bidders. During evaluation of financial bids, Forest Department may at its discretion, ask the bidders for clarification of their bids. The bidder should submit the financial bid in Performa as per **Annexure-3**.
- (ii) **Evaluation Method of Financial Bids:** Technical bids of all the bidders will be examined first. Financial bids of only those bidders, who were found to be fulfilling the technical criteria, will be evaluated. List of technically qualified bidders will be uploaded on Forest Department Website. If any bidder has any grievance against the technical evaluation, then he/she can represent to the RCCF, Hazaribagh within three days from the date of uploading of such information and RCCF Hazaribagh will respond to their grievances.

3. Particulars of Tender Notice

Interested bidders may quote their offers as per details mentioned below:

| | | |
|----|--|--|
| 1 | Name of Work | Supply of Galvanized Barbed Wire |
| 2 | Tentative Quantity | 240 MT. |
| 3 | Earnest money | As per the provision of Jharkhand Procurement Policy 2014, MSEs of Jharkhand State are exempted from payment of Tender Form fee and EMD. |
| 4 | Time of Completion | Three months from the date of issue of work order. |
| 5 | Validity of offer for acceptance | Six months from the last date of submission of Bid. |
| 6 | Pre-bid meeting | 15.02.2016 at 3.00 PM. at RCCF Office, Hazaribagh. |
| 7 | Date of commencement and time of Issue of Tender documents | From 04.02.2016 to 24.02.2016 during office hours on working days and on 25.02.2016 upto 01:00 PM.. |
| 8 | Last date & time of submission of bids. | 25.02.2016 up to 3.00 PM. |
| 9 | Date & time of opening Technical bids | 25.02.2016 at 3.30 PM. |
| 10 | Date & time of opening Financial bids | To be intimated separately |
| 11 | Place of issue and submission of Tender communication. | Office of the Regional Chief Conservator of Forests, Hazaribagh -825301. Ph. No. -06546-223962 Fax No. – 06546-224758 |

4. Instructions to Bidder/Agency

RCCF, Hazaribagh under Department of Forests, Government of Jharkhand invites bids from eligible interested manufacturing MSEs of Jharkhand State for the mentioned articles as per terms & conditions mentioned in the tender document.

4.1 Tender Document

This Tender document comprises of total **19 pages**. In addition, any other documents/instructions/amendments/revisions issued by RCCF, Hazaribagh, Department of Forests, Government of Jharkhand to the bidder till the due date of opening of the bids shall also be deemed to be integral part of the Tender document. Failure to furnish all the information as per the Tender document in every respect will be at the bidder's risk.

4.2 Cost of Tender Document.

As per the provision of Jharkhand Procurement Policy 2014, MSEs of Jharkhand State are exempted from payment of Tender Form fee and EMD.

4.3 Technical Bid should be submitted in sealed envelope with clear typing of "Technical Bid" along with Tender name and Notice number on the sealed envelope and thus sealed envelope should be kept in another sealed cover with Tender name and Notice number written on the sealed cover.

4.4 This Tender document is not transferable. Tender Notice No.01/2016

4.5 Consortium bids are not allowed.

4.6 The bids are required to be submitted on the agencies letter head with due signature at every page.

4.7 The agency should submit documentary proof of the criteria in their tender document as indicated in the Check List as given at **Annexure-2.**

4.8 RCCF, Hazaribagh, Department of Forest, Government of Jharkhand reserves the right to accept or reject any or all bids without assigning any reason there to. It also reserves right to seek further information/details from the bidder (s).

4.9 Please note that this is a tender and selection will be done after technical evaluation and financial evaluation. Financial bids will only be opened of the bidders who fulfill the technical qualifications.

4.10 Agencies/Firms/Organizations if found to have indulged in any corrupt or fraudulent practices their bids will not be taken up for consideration.

4.11 The agency/bidder shall be responsible for all the costs associated with the preparation of the bids. RCCF, Hazaribagh, Department of Forest, Government of Jharkhand shall not be responsible in any way for such costs, regardless of the conduct or outcome of this process.

4.12 Mere submission of bids does not entitle the agencies/bidders to meet technical criteria. RCCF, Hazaribagh, Department of Forest, Government of Jharkhand reserves the right to vet and verify any or all information submitted by the agency/bidder.

4.13 RCCF, Hazaribagh, Department of Forest, Government of Jharkhand reserves the right to change, modify, add or alter the Tender document/bidding process.

4.14 No exclusivity rights will be provided nor should be assumed by the agency/bidder at any stage.

4.15 Sealed bids prepared in accordance with the procedures enumerated in Tender Notice document should be submitted to Regional Chief Conservator Forests, Hazaribagh, Van Bhawan, Hazaribagh, Jharkhand not later than the date and time laid down, at the address given in the Schedule of Events as mentioned above.

- 4.16 The detailed schedule of events is as per this document. Department of Forest, Environment & Climate Change, Government of Jharkhand shall not be responsible for non-receipt /non-delivery of the bid/bids due to any reason whatsoever.
- 4.17 The agencies/organization quoting abnormally low/high price may be rejected from consideration during the financial bid analysis.
- 4.18 The agency should submit the bids in two envelopes, (i) the Technical Bid & (ii) Financial Bid. Technical Bids should be sealed in an envelope super scribed or typed “Technical Bid” and “Financial Bid” should be sealed in another envelope super scribed/typed “Financial Bid”. Both these envelopes should contain address of the contact persons of the bidder firm and should be addressed to RCCF Hazaribagh, Van Bhawan, Hazaribagh.

Both these envelopes should be sealed in third envelope. The third sealed envelope should be super scribed (i) Bids for supply of Galvanized Barbed Wire (ii) Name and address of the contact persons of the bidding agency should be written on the envelope and it should be addressed to RCCF, Hazaribagh, Van Bhawan, Hazaribagh.

5. Earnest Money

As per the provision of Jharkhand Procurement Policy 2014, MSEs of Jharkhand State are exempted from payment of Tender Form fee and EMD.

6 Security Deposit

- 6.1 Before award of the work, finally selected MSEs of Jharkhand State for a particular item of supply the agency would be required to deposit a security deposit of an amount equal to 10% of total amount payable by the department to the agency.
- 6.2 This security deposit may be given either in the shape of a Bank Draft or bank guarantee issued by a nationalized or scheduled bank in favor of the Divisional Forest Officer of the work giving division. The bank draft must be payable in the city/town of the forest division headquarters.
- 6.3 The security deposit will be refunded after successful supply of the assigned articles.
- 6.4 However, if the supply is not done in due time or not done to the satisfactory of the concerned DFO within the stipulated time, to be mentioned in the supply order and in the event of its non-extension, the security deposit would be forfeited.

7. Submission of Bids

- 7.1 Bidders are advised to submit their bids strictly based on the specifications, terms and conditions contained in the tender document and subsequent revisions/amendments, if any. The bids should be submitted along with covering letter as given at **Annexure-1**.
- 7.2 The bids shall be prepared and submitted by typing or printing in English on white paper in consecutively numbered pages duly signed by the authorized signatory with agency/firm/organization/company seal affixed on each page. **Any part of the bids, which is not specifically signed by the authorized signatory and not affixed with Agency/firm/organization/company seal, shall not be considered for the purpose of evaluation.**
- 7.3 Original copy of tender document, amendments/revisions to tender document including minutes of meeting(s), issued by the RCCF, Hazaribagh, if any, shall be signed and submitted along with the bids.
- 7.4 All the Performa must be on the bidder’s official letterhead (if specified). Any change in wording of the Performa will not be allowed. The bidder shall submit a declaration as given at **Annexure-4**.
- 7.5 The bids shall contain no erasers or overwriting except as necessary to correct errors

- made by bidder. The person signing the proposal shall initial such corrections.
- 7.6 Complete bid document including all enclosures should be submitted in hard bond or spiral binding and all pages should be numbered (except leaflet/catalogue) and must be signed by the company's authorized signatory with seal of the company/firm/organization.
- 7.7 The bidders should submit the bids in two envelopes, The Technical bid and financial bid should be sealed in separate envelopes and both these envelopes should be sealed in a third envelope.
- 7.8 The agency should submit the bids in two envelopes, (i) Technical Bid & (ii) Financial Bid. Technical Bid should be sealed in an envelope super scribed or typed "Technical Bid" and Financial Bid should be sealed in another envelope super scribed/typed "Financial Bid". Both these envelopes should contain address of the contact persons of the bidder firm and should be addressed to RCCF Hazaribagh, Van Bhawan, Hazaribagh.
- Both the above (**Technical and Financial Bids envelopes**) bids document should be sealed in a third envelope. The third envelope should be sealed and super scribed (i) Bids for supply of Galvanized Barbed Wire (ii) Name and address of the contact persons of the bidding agency should be written on the envelope and it should be addressed to RCCF Hazaribagh, Van Bhawan, Hazaribagh.
- 7.9 Technical Bid should not contain price of any item or activity. Such cases, even if found anywhere, shall not be given any consideration.
- 7.10 In case of any contradictions between figures and words, the words shall be considered final.
- 7.11 The price bids should not contain any technical matter or other matter except price. After opening of Technical bids financial bids of technically qualified agency/firms/organizations/companies will be opened on date and time as per the schedule of events.

8. Authority of Person Signing the Documents

A person signing the bid document or any document forming part of the bid document shall be deemed to warrant that he has authority to sign such document and if on enquiry it appears that the person signing the document had no authority to do so RCCF, Hazaribagh, Department of Forest, Government of Jharkhand may, without prejudice to other civil and criminal remedies, cancel the bid and hold the signatory liable for all costs and damages. For this purpose Power of Attorney in the Performa as prescribed at **Annexure-5** shall be submitted.

9. No Claim or Compensation for Submission of bid

The bidder whose agency is not selected shall not be entitled to claim any costs, charges or expenses in connection with his submission of bid, even though RCCF, Hazaribagh, Department of Forest, Government of Jharkhand may decide to withdraw the Notice Inviting tender.

10 Validity of Bids

Unless otherwise specified, the bidder shall keep his bids valid initially for a period of Six months from the last date of submission of the bid.

11 Other Terms & Conditions

- 11.1 Insertion, post-script, addition and alteration shall not be recognized unless confirmed by bidder's signature and stamp.
- 11.2 Incomplete bids not submitted as per requirement are likely to be rejected.
- 11.3 Bidders shall submit their bids strictly as per terms and conditions of the tender document without any deviation.
- 11.4 If at any point of time any of the documents/information submitted by the bidder is

- found to be incorrect, false or untruthful, the bid and/or the resultant order may be summarily rejected/ cancelled at the risk of the bidder.
- 11.5 Failure to furnish all information and documentary evidence as stipulated in the bid document or submission of a bid that is not substantially responsive to the bid document in all respects shall be summarily rejected.
 - 11.6 All bids will be received in duly sealed cover within the due date and time. Bid received after the due date and time is liable for outright rejection.
 - 11.7 RCCF, Hazaribagh, Department of Forest, Government of Jharkhand reserves the right to reject part or whole of the bid/order without assigning any reason thereof, postpone the date of receipt and opening of the bids or cancel the bid without bearing any liability, whatsoever, consequent upon such decision.
 - 11.8 No postal transaction shall be entertained for obtaining Tender Notice document.
 - 11.9 Issuance of Tender document shall not construe that the bidders would be automatically considered qualified.

General Terms & Conditions

The instruction/information contained in the Tender Notice documents are for guidance and compliance of the intending bidder. Bidders are advised to obtain clarification from RCCF, Hazaribagh, if any, prior to submission of their bid, failing which it will be deemed that the stipulation made in the Tender documents have been read, understood and are acceptable to the bidder/agency.

Bidder shall bear all costs associated with the preparation and submission of the bid, journeys undertaken by them and subsequent bidding process till the empanelment of suitable bidder and the Department of Forest, Government of Jharkhand in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

1. Price

The price bid will be submitted as per the **Annexure 3** of the tender document.

The bidder shall quote his price as per schedule of items of supply. The contract price rates shall be firm and shall not be subject to any variation except for statutory variation of taxes and duties during the contractual completion period. The price shall be inclusive of all taxes, duties and levies including Jharkhand Vat etc. as on the opening date of price bid.

2. Completeness of Bids

All activities including safety and protection devices as required shall be deemed to have been included in the bids, whether such items are specifically mentioned in the Tender notice document or not.

3. Compliance with regulations

The bidder shall comply with all applicable laws or ordinances, codes, approved standards, rules and regulations and shall procure all necessary and/or other statutory bodies and government permits & licenses etc. at his own cost. The agency/organization/firm/company shall leave the Office of the RCCF, Hazaribagh, Department of Forest, Government of Jharkhand harmless as a result of any infractions thereof.

4. Jurisdiction of the Court

All disputes would be settled within Hazaribagh jurisdiction of court of law only.

5. Signing of Agreement:

Finally selected agency will be required to execute an Agreement with the RCCF Hazaribagh in whose jurisdiction the Galvanized Barbed Wire will be supplied.

6. Payment

- i. No advance would be given
- ii. Payment would be made by the Divisional Forest Officer of the supplied materials.

Covering Letter

(To be submitted in the official letter head of the agency/firm/organization/company)

To,

**Regional Chief Conservator of Forests,
Hazaribagh Region
Van Bhawan, Near New Bus Stand
Hazaribagh**

Sub: Declaration Letter for supply of Galvanized Barbed Wire.

Sir,

We are hereby submitting our proposal in full compliance with the terms and condition of the Tender Notice No.01/2016. A blank copy of the Tender document, duly signed on each page is also submitted as a proof of our acceptance of all terms & Conditions.

The bids are submitted in two separate and sealed envelopes marked “Technical Bid” & “Financial Bid” and both placed in another sealed envelope.

Authorized Signatory

Name:

Designation:

Company Seal:

Check List of Technical Bid
Technical Bid for supply of Galvanized Barbed Wire
Tender Notice no. 01 /2016

| SL No. | Particulars | Yes/No | Flag No.* |
|--------|---|--------|-----------|
| 1 | 2 | 3 | 4 |
| 1 | Covering Letter as per Annexure-1 | | I |
| 2 | The copy of registration of bidding firm/Company/Agency etc. (Attach relevant certificates) | | II |
| 3 | Copy of the Registration of bidding agency as MSME for manufacturing of Galvanized Barbed Wire, issued by the Jharkhand Industry Department | | III |
| 4 | The copies of balance sheet of the bidder firm for financial year 2013-14 & 2014-15 duly certified by the statutory auditor with his stamp. | | IV |
| 5 | Photocopy of the PAN card | | V |
| 6 | A copy of valid VAT/CST/TIN registration certificate | | VI |
| 7 | The copy of VAT returns for 2014-15. | | VII |
| 8 | Declaration by the bidder as per Annexure-4 | | VIII |
| 9 | Authorization letter issued by the agency as per Annexure-5 | | IX |
| 10 | Information with regard to annual turnover of the agency as per Annexure-6 | | X |
| 11 | Brief Profile/Information about Agency and Firm as per Annexure-7 | | XI |

** Please flag the annexure and write flag number as in the box.*

Please ensure:

- i) That all information is provided strictly in the order mentioned in the check list mentioned above.
- ii) Bidders are advised to strictly confirm compliance to bid conditions and not to stipulate any deviation/conditions in their offer. Subsequent to bid submission, the Department of Forests, environment & Climate Change Govt. Of Jharkhand may or may not seek confirmations/clarifications and any bid not in line with Bid conditions shall be liable for rejection.

Any clarification/confirmation bidder may require shall be obtained from the office of RCCF Hazaribagh, Department of Forests, Environment & Climate Change Govt. Of Jharkhand before submission of the bid. Bidder shall submit complete bidding document including subsequent amendment, modification and revision, duly signed and stamped as a token of having read, understood and accepted all the terms and condition mentioned therein

(Signature of Bidder)
With Seal

| |
|----------------------------|
| Price bid documents |
|----------------------------|

PRICE BID

Financial bid for Selection of Agencies for SUPPLY OF GALVANIZED BARBED WIRE

| Description | Rate in Rupees for Per 1000 kg. of Galvanized Barbed Wire. (in words and figures) |
|---|--|
| GI. Barbed wire two ply of 12 gauge, each having 4 points of G.I. Barbs of 14 gauge, 7.5 cm – 10 cm apart, weight conforming to ISI specifications; each bundle of 375 M of barbed wire to weight minimum 50 kg. | |

Signature of Authorized Signatory
 Name
 Designation
 Contact Address
 Telephone Numbers (Mobile & Landline)
 Agency Seal

Declaration by the Bidder

Tender for Galvanized Barbed Wire.

Tender Notice No.01/ 2016

(To be submitted in the official letter head of the company)

I/We _____ Supplying of Galvanized Barbed Wire as above mentioned Tender Notice and having fully understood the nature of the work and having carefully noted all the terms and conditions, specifications etc. as mentioned in the Tender document, DO HEREBY DECLARE THAT

1. The Bidder is fully aware of all the requirements of the Tender document and agrees with all provisions of the Tender document.
2. The Bidder is capable of executing and completing the work as required in the Tender.
3. The Bidder accepts all risks and responsibilities directly or indirectly connected with the performance of the works.
4. The Bidder has no collusion with any employee of Forest Environment & Climate Change of the Govt. of Jharkhand or with any other person or firm in the preparation of the bid.
5. The Bidder has not been influenced by any statement or promises of the department of Forest Environment & Climate Change of the Govt. of Jharkhand or any of its employees, but only by the Tender document.
6. The Bidder is financially solvent and sound to execute the work.
7. The Bidder is sufficiently experienced and competent to perform the contract to the satisfaction of the department of Forest Environment & Climate Change of the Govt. of Jharkhand.
8. The information and the statements submitted with the bids are true.
9. The Bidder is familiar with all general and special laws, acts, ordinances, rules and regulations of the State and Central Government that may affect the work, its performance or personnel employed therein.
10. The Bidder has not been debarred from similar type of work by any Government Dept. /PSU.
11. These Bids shall remain valid for Six months from the date of opening of the financial Bids.
12. The Bidder gives the assurance to execute the work as per specifications terms and conditions.
13. The Bidder confirms the capability to complete the supply of the tender articles etc well before the scheduled time.
14. The Bidder accepts that the firm/company /agency will be black listed by Forest Environment & Climate Change of the Govt. of Jharkhand if the Bidder fails to undertake the supply or sign the contract within the stipulated period.
15. We are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment
16. That none of the Director/Partner/Proprietor of the agency has not been convicted or charge sheeted by court of law.
17. We are not black-listed by any Central / State Government / Public Sector Undertaking in India
18. The manufacturing or Service unit of the bidder is located within the State of Jharkhand.
19. The Head Office or Corporate Office of such registered unit/company/ enterprise is within the territorial jurisdiction of Jharkhand.
20. The bidder is MSE and is registered with the Directorate of Industries/ District Industries Centre, Khadi and Village industries Board, Directorate of Handloom, Sericulture and Handicraft of Jharkhand Govt. Industrial Area Development Authorities and National Small Industries Corporation Ltd or any other body specified by Directorate of Industries, Jharkhand Govt. from time to time and other industrial units/ enterprises which have submitted IEM and been issued Date of Production (DOP) certificate by GM, DIC/MD, Industrial Area Development Authorities/ Director, Industries, GoJ.
21. The bidder MSE/ other enterprise and unit is registered under Jharkhand VAT Act 2005 or CST Act.
22. The bidder MSE/ other enterprise and unit must have encouraged local people in employment.
23. The bidder MSE/ other enterprise and unit must have complied with all statutory and legal formalities of concerned regulators/ Act..

Authorized Signatory

Name:

Designation:

Agency Seal:

Format of Authorization letter for Signing Bid

Tender for Galvanized Barbed Wire

Tender Notice No. 1/ 2016

AUTHORIZATION LETTER

(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

Know all men by these presents, we.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr./Ms..... (Name and residential address) who is presently employed with us and holding the position of.....as our authorized person to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bids for supply of Galvanized Barbed Wire to various Forest Divisions of Hazaribagh Region including signing and submission of all documents and providing information/Bids to the department of Forests ,Environment & Climate Change Govt. of Jharkhand, representing us in all matters before [Insert Name], all matters in connection with our bids for the said work.

She/He is also authorized to attend meetings and submit technical and commercial information as may be required by Department of Forest, Environment & Climate Change, Govt. of Jharkhand in the course of processing above said bids. Ms. /Mr. _____ is hereby authorized to make technical presentation on behalf of the Agency/Organization/Firm/Company (Proof of above two persons as employee of the Agency/Organization/Firm/Company to be enclosed)

We hereby agree to ratify all acts, deeds and things lawfully done by our said authorized persons and that all acts, deeds and things done by our authorized person shall and shall always be deemed to have been done by us.

For

Accepted

..... (Signature)

Authorized Signatory

Name:

Designation:

Agency Seal:

Note:

- a. The mode of execution of the Authorization letter should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

FORMAT FOR FINANCIAL REQUIREMENT – ANNUAL TURNOVER

**Tender for Galvanized Barbed Wire
Tender Notice No 1/ 2016**

[On the letterhead of Bidding Company/Firm/Agency]

To,

**Regional Chief Conservator of Forests,
Hazaribagh.
Van Bhawan, Near New Bus Stand
Hazaribagh.**

Sub: Turn over figures of the bidding firm for 2014-15.

We certify that the Bidding Company/Firm/Agency had an average Annual Turnover of Rs. -----
---- based on audited annual accounts of the last three years ending 31.03.2015.

Authorised Signatory
(Power of Attorney holder)

Statutory Auditor
(Stamp & Signature)

Date;

BRIEF AGENCY PROFILE

| Sl. No. | Particulars | |
|----------------|--|----------|
| 1 | 2 | 3 |
| 1 | Name of the Bidder | |
| 2 | Address of Bidder with Telephone, Fax, email. | |
| 3 | Address of the Registered Office | |
| 4 | Address of the works | |
| 5 | GPS Co-ordinate of Registered Office | |
| 6 | Name & Designation of Authorized Signatory for Correspondence (Attach Power of Attorney as per Annexure-4) | |
| 7 | Nature of Firm (Proprietorship/Partnership/Pvt. Ltd./Public Ltd. Co./Public Sector) | |
| 8 | Permanent Account Number (PAN)/TIN (Attach proof) | |
| 9 | Firm's Registration Number (Attach proof) | |
| 10 | Sales Tax/Value Added Tax Registration Number (Attach proof) | |
| 11 | Office/ Work Stations and Service network in Jharkhand with TIN No.(Give details) | |
| 12 | Other details and remarks, if any | |
| 13 | Copy of Service Tax registration | |
| 11 | No. of years of Proven experience of providing similar Services | |
| 12 | Certifications (ISO 9001:2000, if any) | |

**Authorised Signatory
(Agency Seal)**

Technical Specification of the materials.

For Galvanized Barbed Wire.

GI. Barbed wire two ply of 12 gauge, each having 4 points of G.I. Barbs of 14 gauge, 7.5 cm – 10 cm apart, weight conforming to ISI specifications; each bundle of 375 M of barbed wire to weight minimum 50 kg.

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