

झारखण्ड सरकार
वन एवं पर्यावरण विभाग,
कार्यालय:— क्षेत्रीय मुख्य वन संरक्षक, पलामू मेदिनीनगर
अल्पकालीन निविदा
संख्या 01 वर्ष 2016—2017

क्षेत्रीय मुख्य वन संरक्षक, पलामू मेदिनीनगर एवं मुख्य वन संरक्षक एवं क्षेत्र निदेशक, पलामू ब्याघ परियोजना, डालटनगंज के अधीन पलामू लातेहार एवं गढ़वा जिला के वन प्रमण्डल मेदिनीनगर, लातेहार, गढ़वा उत्तरी एवं दक्षिणी, तथा तथा पलामू ब्याघ परियोजना, डालटनगंज के अधीन वन प्रमण्डल, कोर एरिया/बफर एरिया, ब्याघ परियोजना, पलामू में विभिन्न स्थलों पर वर्ष 2016—17 में विभागीय योजनाओं के प्रचार—प्रसार एवं अन्य आवश्यक सूचनाओं के प्रदर्शन हेतु होडिंग्स (Hoardings) साईज 20'x10' एवं साईनेजेज (Signages) साईज 6'x4' जिनकी संख्या निविदा प्रपत्र में अंकित है की आपूर्ति (Fabrication, Supply & installation-complete job) के लिए पंजीकृत इच्छुक आपूर्तिकर्ताओं/विनिर्माताओं से निर्धारित निविदा विहित प्रपत्र में मुहरबद लिफाफे में निविदा आमंत्रित की जाती है।

प्रत्येक निविदा में दो भाग होंगे Technical Bid एवं Financial bid, दोनों के लिए अलग—अलग लिफाफे में प्रविष्टि उपरान्त भर कर तथा लिफाफे के उपर Technical Bid एवं Financial bid लिख कर मुख्य लिफाफे में रखकर निविदा समर्पित किया जाना है। निविदा प्रपत्र रु0 500.00 (पांच सौ रु0) मात्र के नगद भुगतान कर अद्योहस्ताक्षरी के कार्यालय से कार्यालय अवधि में दिनांक—01.07.2016 से 07.07.2016 तक प्राप्त किया जा सकता है। निविदा प्रपत्र झारखण्ड सरकार के वेबसाईट (Jharkhand.gov.in) से भी डाउनलोड किया जा सकता है। बेवसाईट से डाउनलोड किये गये निविदा प्रपत्र के साथ निविदादाता रु0 500.00 (पांच सौ रु0) मात्र का बैंक ड्राफ्ट जो क्षेत्रीय मुख्य वन संरक्षक, पलामू मेदिनीनगर के नाम से भुगतेय होगा, संलग्न करेंगे।

Technical Bid एवं Financial bid के साथ पूर्ण निविदा अद्योहस्ताक्षरी के कार्यालय में दिनांक—08.07.2016 के अपराह्न 1:00 बजे तक समर्पित की जा सकेगी तथा क्रय समिति द्वारा निविदादाता या उनके प्राधिकृत प्रतिनिधि के समक्ष उसी दिन अपराह्न 2:00 बजे क्षेत्रीय मुख्य वन संरक्षक, पलामू मेदिनीनगर के कार्यालय कक्ष में खोली जायेगी। प्रत्येक लिफाफे के उपर होडिंग्स (Hoardings) साईज 20'x10' एवं साईनेजेज (Signages) साईज 6'x4' आदि के लिए निविदा, निविदादाता का नाम व पता एवं फोन नम्बर स्पष्ट रूप से अंकित रहना चाहिए। आपूर्ति की जानेवाली सामग्रियों विवरण निम्नवत है :—

Name of Forest Division	Hoardings (20'x10')	Signages (6'x4')
Garhwa North Forest Division-	2	5
Garhwa South Forest Division-	5	10
Latehar Forest Division-	5	10
Core Area Forest Division-	2	5
Buffer Area Forest Division-	2	5
Total:-	21	45

निविदा के संबंध में अन्य जानकारी एवं शर्तें निविदा प्रपत्र में दी गई हैं।

**क्षेत्रीय मुख्य वन संरक्षक,
पलामू मेदिनीनगर।**

**GOVT. OF JHARKHAND
DEPARTMENT OF FORESTS AND ENVIRONMENT
REGIONAL CHIEF CONSERVATOR OF FORESTS, PALAMAU,
MEDININAGAR**

(Short Tender Notice No 01/2016

Date 22.06.2016)

SHORT TENDER NOTICE

(Fabrication, Supply & Installation of Hoardings & Signages)

TENDER DOCUMENT

Tender Issuing & receiving office- Regional Chief Conservator of Forests, Palamau, Medininagar.

Address:- Van Bhawan, Jailhata Near Kutchehari, Daltonganj. Pin – 822101

Phone no.- 06562-222100

E-mail-rccf_pal@rediffmail.com

Date & time for purchase of tender form :- 01.07.2016 to 07.07.2016 during office hours
Receiving Date & time :- 08.07.2016 Till 1.00 pm.
Opening Tender :- 08.07.2016 2.00 pm.

Contents:

Forwarding Letter	:-
Terms and Conditions	:-
Financial bid	:-
Technical bid	:-
Declaration	:-

Forwarding Letter
(To be filled in by the Tendering party and submitted as technical bid)

From,

.....
.....
.....

To,

Sub :- Fabrication, Supply & Installation of Hoardings & Signages.

Ref :- Your Tender Notice no Date

Sir,

We are submitting herewith our tender for supply of the following items as specified in the tender form and as laid down in the tender document.

We have read and understood all the terms and conditions governing we are enclosing here with

(a) Your Receipt no..... Dt..... of Rs. 500/- (Rs Five hundred only) as a proof of having purchased the tender document from your office. **Or**
(b) Demand draft (Non-refundable) Value of Rs. 500/- (Rs Five hundred only) No..... Dated... In favour of “ Regional Chief Conservator of Forests, Palamau Medininagar payable at Daltonganj “ since tender document was downloaded from the website .

We are submitting herewith for the supply of the items mentioned in the following categories:-

Sl. No.	Item	Description/Standard	Quantity

(Stamp and signature of the Tenderer)

Accordingly, we are enclosing herewith the Earnest Money Deposit (EMD) in the form of bank draft bearing no..... Dt..... for Rs. 25,000/- (Rs. Twenty Five thousand only) payable to “Regional Chief Conservator of Forests, Palamau Medininagar” We are also enclosing the following document as per the conditions laid down in the tender document.

1. Attested copy of SSI registration.
2. Sales Tax/VAT Registration Certificate of Jharkhand & Up-to date clearance certificate
3. Proof of previous experience, if any.
4. The signed relevant annexure of technical specification (Annex-1)
5. Duly signed terms & conditions and certificate of acceptance (annex-2)
6. The declaration (Annex-3)
7. Technical Bid Form (Annex-4)
8. The price bid, duly filled in and signed in the relevant annexure (Annex-5)
9. Photocopy of PAN Card.
10. Bank draft for EMD
11. Purchase receipt or DD of Rs. 500.00 towards cost of tender document

(Note : (I) Please tick mark the Si. no. of the document mentioned above the being attached.)

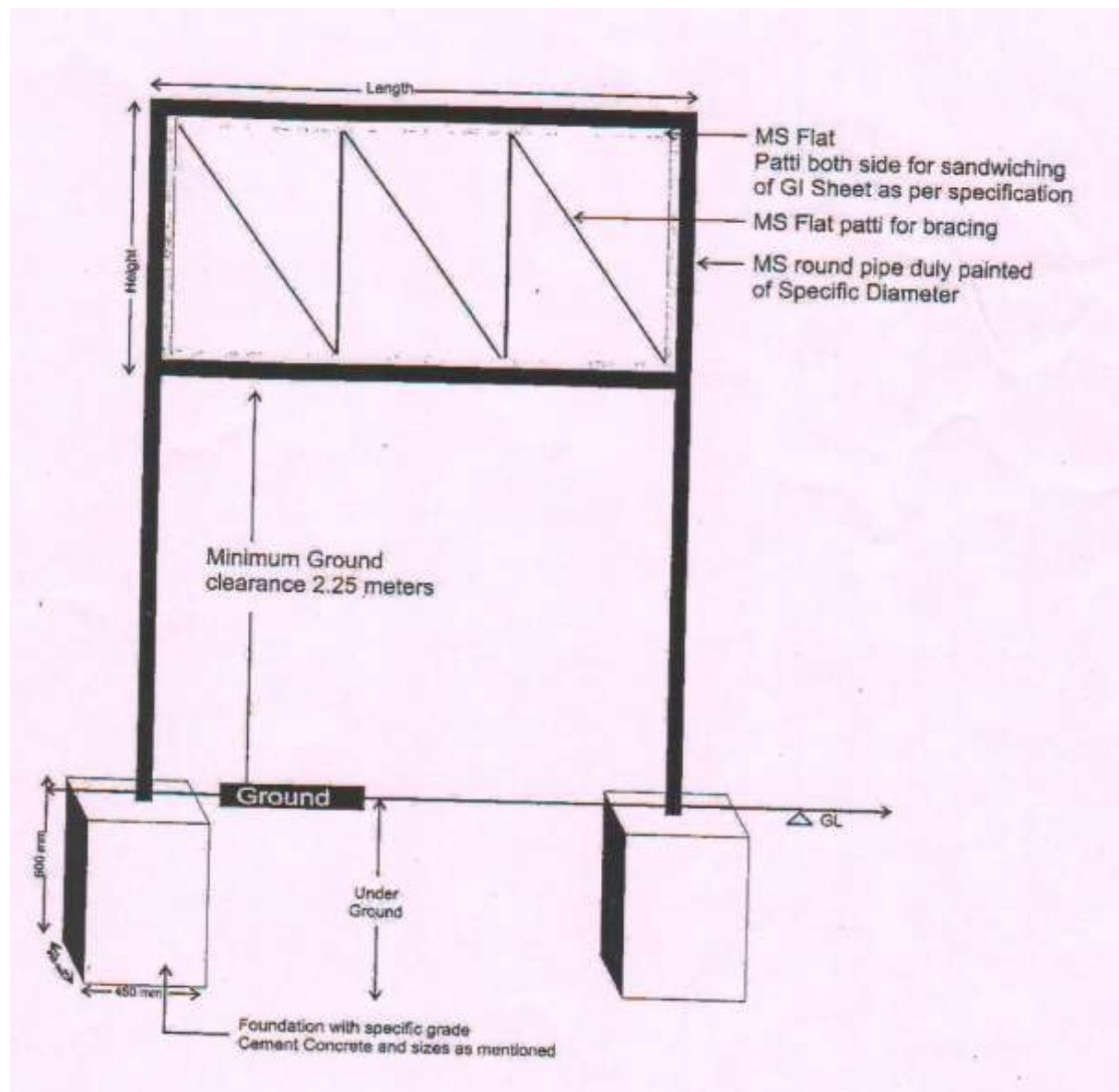
Place
Date

Yours Faithfully
(Stamp and signature of the tenderer)
Name & Address
Telephone No & Mobile No.
Fax No.

Technical Specification of the Hoarding & Signages

Hoardings - Quantity – 21 Nos.	
Technical Specification/Parameters	Size
1.1 Fabrication and installation of Hoarding Board made up of 50mmx50mmx5mm thick MS angle in Vertical (3 nos.) and Horizontal (3 nos.) form to make Grid, mounted on 2 nos. of C-Channel 150mmx75mm as per BIS specification duly Grouted with M-15 grade PCC, 600mmx600mmx1200mm below the ground level. The Hoarding has to be mounted at least 1820 mm above the ground level.	20'x10'
1.2 The Hoarding structure must be painted with 2 coats of Red oxide Paint and 2 coats of Synthetic Enamel Paint.	
1.3 The work above involves Fabrication, Transportation and Installation at site.	

Signages - Quantity – 45 Nos	
Technical Specification/Parameters	Size
Providing and fixing of signs as per design and drawing provided by in-charge, made out of 0.5mm GI Sheet bounded with Over laminated Digitally Printed Vinyl Sheetings with messages as per design provided. The sign to be supplied with Frame made of MS flat 35x5 mm Both Face, sandwiching the GI Sheeting from both sides and diagonal Bracing, and mounted on Frame & Post with two coats of approved quality paint completely and firmly fixed to the ground by means of properly designed foundation with M15 grade cement concrete 450x450x660mm, 600mm below ground level as per approved drawing and size.	6'x4'



Name of Forest Division	Number & Place of			
	Hoardings (20'x10')	Site	Signages (6'x4')	Site
Medininagar Forest Division -	5	1. Bihar Border at Hariharganj 2. Garhwa Border at Rehala 3. Border at Latehar-Satbarwa 4. Border at Garhwa on Shahpur Road 5. At collectriate Palamau	10	1. Hussainabad SDO Office 2. Chattarpur East Range office 3. Parwa mor on NH-75 4. Patan Block office 4. Kundari Range office on Panki Road 5. Border Palamau at Panki-Balumath Road 6. Chainpur Range office 7. Block office Bishrampur 8. DFO Office, Daltonganj 9. Van Bhawan Daltonganj 10. Etko-Bishrampur mor at NH-98
Garhwa North Forest Division-	2	1. At Murisemar-U.P. Border 2. At Collectriate Garhwa	5	1. Bhikhahi Mor, 2. River side Belchampa, 3. Range office, Nagar 4. Range Office, Bhawnathpur 5. Ranka Mor
Garhwa South Forest Division-	5	1. Van Bhawan Garhwa 2. Near FRH, Bhandaria, 3. Range office Ranka East, 4. SDO office Ranka 5. Godarmana - Chhatishgarh Border	10	1. Sherasam on Garhwa- Ambikapur Road 2. Ranka west Range Office at Ranka 3. Beat office at Chiniya 4. Near at SDPO Office Ranka 5. Block office Ranka 6. Block office at Bhandaria 7. Ramkanda Mor on Bishrampur-Bhandaria Road 8. At Bargarh Block office 9. Bhandaria Range office 10. Bishrampur beat office on Garhwa-Ambikapur Road
Latehar Forest Division-	5	1. Border of Latehar District coming from Kuru 2. Border of Palamau District at Bakoria 3. On NH-99 at Chatara Border 4. DFO Office at Latehar 5. Collectriate at Latehar	10	1. At Range office Manika, 2. At Range office Latehar 3. At Range office Richughuta 4. At Range office Chandawa 5. At Range office Balumath 6. Border of Latehar at Panki-Balumath Road 7. Block office Chandawa 8. At railway station Latehar (FRH) 9. At Chandawa-Mac cluskiganj Road 10. At Hotwar on NH-75
Core Area Forest Division-	2	1. At Dubiakhahr on Betla Road 2. At check post Kechki	5	1. Barwadih Chowk, 2. At Betla Check post 3. Checknaka at Mandal 4. At Border of Buffer at Labhar 5. Railway Station Daltonganj,
Buffer Area Forest Division-	2	1. At Garu near Koel Bridge 2. At Netarhat near forest bangallow	5	1. Border of Buffer at Labhar 2. At Garu Armu Chowk 3. At Hami mor on Lodh fall road 4. SDO Office, Mahuadanr 5. Mahuadanr Chowk on Mahuadanr-Netarhat Road

Detailed Terms and Conditions.

1. Please don't few off any leaf of this tender document failure to abide by these terms and conditions and mistakes in filling the tender form may lead to disqualification of the tender party or entirely.
2. Please sign all pages of this terms and conditions. Cost of preparation of tender shall be borne by the tendering party.
- 3.

Procedure for filling the tender form :

- (a) The tendering party has to submit has tender in two parts one is "Technical Bid" and another one is "Financial Bid" in prescribed format. These parts should be kept in two separate sealed envelopes, which in turn are kept in another sealed envelope. These envelopes should be super scribed as "Technical Bid" "Financial Bid" "Fabrication, Supply & Installation of Hoardings & Signages" and name and address of the tendering party should be inscribed on each envelop.
- (b) The detailed technical specifications of the items to be supplied are specified in **Annexure-1** against each group of material respectively.
- (c) Striking out/applying whitener should be duly signed at each place.
- (d) The price bid is to be quoted in the relevant **annexure-4** itself. The bid must include all taxes levies, packaging forwarding transportation and all other charges.
- (e) The price bid of Hoardings & Signages (**Fabrication, Supply & Installation of Hoardings & Signages-complete job**) will be quoted in no. and Installation including transportation at site which is given at annexure-1A.

4. Enclosed With the Tender Document

- (a) **Technical Bid-** Technical bid to appear as **annexure-3**. The tender should enclose following documents with the tender form:-
 - (i) Bank draft of EMD
 - (ii) SSI /VAT registration certificate.
 - (iii) Sales Tax registration certificate
 - (iv) Sales Tax/VAT up to date clearance certificate
 - (v) Tender document Purchase receipt/Demand draft (Non-refundable) value of Rs. 500/- (Rs. Five hundred only) in favor of "Regional Chief Conservator of Forests, Palamau Medininagar" since TENDER DOCUMENT was downloaded from the website.
 - (vi) Photocopy of PAN Card/Photocopy of latest Income Tax return filed.
- (b) **Financial Bid-** Bid amount should be quoted in the prescribed format as **annexure-4**. The bid amount quoted should be inclusive of all admissible taxes and transportation charges.

5. Earnest Money Deposit

- (a) Tender document has to be accompanied with an EMD of Rs. 25,000/-
- (b) The EMD will be given in the form of a Bank Draft. The B.D should be payable to "Regional Chief Conservator of Forests, Palamau Medininagar".

6. **Security Deposit** – In case of approval, successful tender party will have to deposit interest free security amount equivalent to 5% of the total work order by crossed Bank Draft/NSC/ Govt. bonds. Drawn in favor of or pledged in favor of the "Regional Chief Conservator of Forests, Palamau Medininagar", within 48 hours from the receipt of approval letter which will be refunded after the supply of required material. In case the successful tender fails to deposit required security money, his claim would be rejected and EMD submitted by him would be forfeited. On request, EMD may be adjusted in security money. Besides the successful tender, EMD of next two tenders would be retained till 31.08.2016 other EMD would be released after names of first three tenders are declared.

7. Submission of Tender

- (D) Complete tender containing:-

- Duly filled in the Tender booklet (document)
- The EMD amount
- The documents as listed in the forwarding letter.
- Receipt in original as proof of purchase of the tender document, or a demand draft of Rs 500/-

(Rupees five hundred only) in favour of “Regional Chief Conservator of Forests, Palamau Medininagar” since tender document has been downloaded from website. Should be secured full and put into sufficiently large envelope. The envelope should be sealed and super scribed with “**Tender for Fabrication, Supply & Installation of Hoardings & Signages.**”

- (II) The envelope may either be personally handed over to this office or may be sent by post/courier so as to reach this office within the due date and time as mentioned in the tender document.
- (III) However, this office will not be responsible for any postal or courier delay or loss, any tender received after due date and time will not be entrained.
- (IV) Tender submitted on plain paper or unauthorized copy of our tender document or by telex/telegram/fax etc. will be invalid and rejected.

8. Tender Schedule

- Sale of Tender Document On working days during 10.00 hrs to 17.00 hrs documents will be sold at the office of the undersigned from 01.07.2016 to 07.07.2016 (Or downloaded from official website of forest department www.forest.jharkhand.gov.in and www.jsac.jharkhand.gov.in).
- Last date & time for receipt of tender: 08.07.2016 upto 13.00 hrs.

9. Opening of tenders

- First of all “Technical Bid” will be opened and if all the terms and conditions of “Technical Bid” are fulfilled only then “Financial Bid” will be opened. Claims of bidder would not be entertained, whose “Technical Bid” do not fulfill all the terms and conditions.
- Tenders will be opened in the presence of the tendering party or his authorized representative who wishes to remain present.

10. Validity of offers,

- Offers made in the tender shall be valid up to 31th March, 2017
- Any unsolicited correspondence or filling any document after the last date and time is liable to render the tender/offer invalid.
- The tender document is non-transferable. The tender document purchased should be the same for filling the completed tender and making an offer.
- All offers have to be made clearly either in English or in Hindi. There should be no cutting, overwriting or striking out. If a cutting or striking out is resorted to, it should be duly signed.

11. The Short List

- The acceptance of an offer in whole or in part shall be communicated to the successful tenderer in writing in due course of time.
- Failure to make the entire supply within the prescribed time limit, to be mentioned in the supply order, may result into forfeiture of the security.

12. Fabrication, Supply & Installation of Hoardings & Signages -Schedule

The successful tenderer would be required to complete the job of Fabrication, Supply & Installation of Hoardings & Signages by 31.07.2016, failing which his order would be cancelled and EMD/ security money would be forfeited.

13. General

- Deduction of T.D.S with respect to Sales Tax and Income Tax will be made as per rule, while making the payment for supply.
- All necessary steps would be taken in order to make full payment of the delivered items within 15 days from the date of submission of bill and delivery challans to the respective divisional Forests offices. Interim payment will not be made. All payment would be made after 100% supply (Fabrication, Supply & Installation of Hoardings & Signages to the particular forest division).
- After short listing at “Regional Chief Conservator of Forests, Palamau, Medininagar level, specific order would be placed by concerned Divisional Forest Officer and payment would be made by

them only.

- In case of any dispute w.r.t this tender the jurisdiction will be within competent court at Daltonganj, Jharkhand.
- Signing of tender form and the detailed terms and conditions shall be deemed as the final acceptance of the same.
- It is not binding to accept the lowest tender or offer.
- The quantity of supply mentioned in the tender notice may increase or decrease.

14. Regional Chief Conservator of Forests, Palamau Medinianagar has the right to-

- Modify or alter any or whole of the specifications of the items of supply.
- Accept or reject whole or any part of an offer.
- Cancel or withdraw the tender notice.
- Cancel the tender altogether "**WITHOUT ASSIGNING ANY REASON**".
- Increase or decrease the quantity of items.

(Stamp and Signature of the Tenderer)

Place.....
Date:.....

Certificate of Acceptance of Terms and Conditions

I/We have read and fully understood the terms and conditions of this tender and agree to abide by the same. I/ we have signed all the pages of this Tender Document as laid down.

(Stamp and Signature of the Tenderer)

Address:.....

.....

Telephone Nos:

Place.....

Date:.....

Annexure-3

DECLARATION

I/We hereby solemnly declare that the goods for which bid has been offered strictly conform to the technical specification mentioned in this tender document. I/We understand that any short coming/defects etc. will be my/our sole responsibility and will be liable for appropriate action against me/us. I/We have understood the terms and conditions and shall abide by the same.

(Stamp and Signature of the Tenderer)

Address:.....

.....

Telephone Nos:

Tender for price Bid
(Rupees per item inclusive of all taxes at FOR)

Sl. No	Item	Rate (Fabrication, Supply & Installation of Hoardings & Signages-complete Job) FOR

(Stamp and Signature of the Tenderer)

Address:.....

.....

.....

Telephone Nos:

Place.....

Date:.....

Contract Forms

THIS AGREEMENT made the _____ days of _____ 200___ Between
_____ (Name of Purchaser) of _____ (Country of
Purchaser) (hereinafter "the Purchaser") of the one part and _____ (Name of
Supplier) of _____ (City and Country of Supplier) (hereinafter called "the
Supplier") of the other part:

WHEREAS the Purchaser invited bids for certain Goods and ancillary services viz.,
_____ (brief Description of Goods and Services) and has accepted a bid
by the Supplier for the supply of those goods and services in the sum of _____
(Contract Price in Words and Figures) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this agreement works and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
the Bid Form and the Price bid submitted by the Bidder; the Technical
Specifications;

The Conditions of Contract;

The Purchase Order

In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter Mentioned, the Supplier hereby covenants with the Purchasers to provide the goods and services And to remedy defects therein conformity in all respects with the provisions of the Contract.

The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

(Stamp and Signature of the Concern Divisional
Forest Officer)

Address:.....
.....

Telephone Nos:

(Stamp and Signature of the Tenderer)

Address:.....
.....

Telephone Nos: