

GOVERNMENT OF JHARKHAND
DEPARTMENT OF FORESTS, ENVIRONMENT & CLIMATE CHANGE
Office of the Chief Conservator of Forests, Wildlife, Jharkhand Ranchi

Tender Document For
Purchase of Tranquillizer Gun, Medicine use in Dart and Other Accessories
Short Tender Notice No.02/2018

Sealed Tenders are invited from registered manufacturers/suppliers of “Tranquillizer Gun, Medicine use in Dart and other Accessories” for immobilization of Wild Animals. The manufacturers/suppliers should have at least 3 years of experience in supplying of Tranquillizer Gun, Medicine use in Dart and other accessories to any State/Central Government organization. The tender documents with detailed specifications of the Tranquillizer Gun and other terms and conditions is available at the website www.forest.jharkhand.gov.in or the intended manufacturers/suppliers can procure the same from the office of the Chief Conservator of Forest, Wildlife Ranchi, Jharkhand, Block-A, Van Bhavan, Doranda, Ranchi during the office hours in working days by paying Rs.500(Five Hundred) only in shape of demand draft from a nationalized bank drawn in favour of Chief Conservator of Forest, Wildlife Ranchi, Jharkhand payable at Ranchi towards the cost of the tender papers which is non-refundable and should be enclosed in the tender. The tender papers should have accompanied along with attested copies of Sale tax, PAN card, Vat clearance, GST registration, State/Centre TIN, Income Tax Returns of last three consecutive three years and other essential documents. The tender offered in two parts viz-technical and financial Bids in separate envelope. The last date of filing of tender is fixed on 14.03.2018 up to 02:00 PM. The sealed tenders will be opened at 3:00 PM on 14.03.2018 in presence of tenderers or their authorized representatives. The undersigned reserves the right to cancel/reject any or all the tenders without assigning any reason thereof.

Chief Conservator of Forest,
Wildlife Ranchi, Jharkhand

Tender Document
For
Purchase of Tranquillizer Gun, Medicine use in Dart and Other Accessories
Tender Notice No. 02/2018



Government of Jharkhand

Chief Conservator of Forest, Wildlife Ranchi, Jharkhand

Department of Forests, Environment & Climate Change

Van Bhavan, Block-A, Doranda, Ranchi-834002

E-mail: ccfwildliferanchi@gmail.com

Phone No: - 06512480655

Website-<http://www.forest.jharkhand.gov.in>

Department of Forests, Environment & Climate Change Government of Jharkhand**Tender for****Purchase of Tranquillizer Gun, Medicine use in Dart and Other Accessories****Tender Notice No. 02/2018**

The Wildlife Division Hazaribagh is intended to purchase “Tranquillizer Gun, Medicine use in Dart and other Accessories” for immobilization of Wild Animals from the interested vendors. Therefore, the sealed tenders are invited from registered manufacturers/suppliers, who are having at least 3 years of experience in supplying of Tranquillizer Gun, Medicine use in Dart and other Accessories to any State/Central Government organization. The bidders are advised to study the tender document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the Tender Document with complete understanding of its implication. The tender should be accompanied with attested copies of Sales tax, PAN card, Vat clearance, GST registration and other essential documents along with an Earnest Money Deposit of Rs. 15,000/- (Fifteen Thousand only.) for bidding Tranquillizer Gun, Medicine use in Dart and other Accessories in the form of a condition as mentioned in the tender document.

Schedule of Events:

Last date & Closing Time for submission of Bids	14th March 2018 at 02:00 PM
Place for Submission of Bids	Office of the Chief Conservator of Forest, Wildlife Ranchi, Jharkhand, Block-A, Van Bhawan, Doranda, Ranchi-834002
Date & Time for opening of Technical Bid	14th March 2018 at 03:00 PM
Date & Time for Financial Bid	14th March 2018 at 05:00 PM

Chief Conservator of Forest,
Wildlife Ranchi, Jharkhand

Contents

1. Instruction , Terms and Conditions for Invitation of Bids for supply of Tranquillizer Gun, Medicine use in Dart and Other Accessories.....	5
2. Procedure for submission of bids	7
3. Tender Document	7
4. Clarification of Tender Document.....	8
5. Amendment of Tender Document.....	8
6. Earnest Money.....	8
7. Evaluation of Bids	8
8. No Claim or Compensation for Submission of bid	10
9. Jurisdiction of the Court	10

1. Instruction , Terms and Conditions for Invitation of Bids for supply of Tranquillizer Gun, Medicine use in Dart and Other Accessories

- 1.1 The Wildlife Division Hazaribagh is intended to procureOne**Tranquillizer Gun, Medicine use in Dart and Other Accessories**for immobilization of Wild Animals. Therefore, the Office of Chief Conservator of Forest, Wildlife Ranchi, Jharkhand is looking for vendors who have experience in supplying of aforesaid equipment.
- 1.2 Bidders are advised to study all technical and financial aspects, instructions, terms and specification carefully in the tender document. Failure to furnish all information required in the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the bidder's risk and may result in the rejection of a bid.
- 1.3 Sealed offers are prepared in accordance with the procedure enumerated in "**Procedure for submission of bids**" section and it should be submitted to the Office of the Chief Conservator of Forest, Wildlife Ranchi, Block-A, Van Bhavan, Doranda, Ranchi, Jharkhand.
- 1.4 Please note that this is a tender and selection will be done after technical evaluation and financial evaluation. Financial bids will only be opened of the bidders who fulfil the technical qualifications.
- 1.5 Agencies/Firms/Organizations if found to have indulged in any corrupt or fraudulent practices their bids will not be taken up for consideration.
- 1.6 The agency/bidder shall be responsible for all the costs associated with the preparation of the bids. The Office of Chief Conservator of Forest, Wildlife Ranchi, Jharkhand shall not be responsible in any way for such costs, regardless of the conduct or outcome of this process.
- 1.7 Mere submission of bids does not entitle the agencies/bidders to meet technical criteria. The undersigned reserves the right to vet and verify any or all information submitted by the agency/bidder.
- 1.8 No exclusivity rights will be provided nor should be assumed by the agency/bidder at any stage.
- 1.9 The detailed schedule of events is as per this document. The Office of Chief Conservator of Forest, Wildlife Ranchi, Jharkhand shall not be responsible for non-receipt /non-delivery of the bid/bids due to any reason whatsoever.
- 1.10 This Tender document is not transferable and Tender notice published in Newspapers vides Tender Notice No. – 02/2018 is a part of this Tender Document
- 1.11 Consortium bids are not allowed.
- 1.12 The bids are required to be submitted on the agencies letter head with due signature at every page.

1.13 Bid for supply of “Tranquillizer Gun, Medicine use in Dart and other Accessories” must be accompanied by a bid security of deposit Rs. 15,000/- in the form of demand draft from any nationalized bank in favour of Chief Conservator of Forest, Wildlife Ranchi, Jharkhand payable at Ranchi. Bid security amount is refundable on completion of the bid process. Tendered not accompanied by earnest money or incomplete in any respect will be rejected out rightly.

1.14 The category of items and quantity indicated in the tender document are tentative. The Chief Conservator of Forest, Wildlife Ranchi, Jharkhand reserves the right to decrease the quantity or delete some or all the items depending on the need without assigning reason thereof.

1.15 The bidders should indicate the price including all taxes, transportation cost and other charges payable.

1.16 The tender should clearly indicate the delivery period and validity period of the tender.

1.17 The tender should clearly indicate the availability of service centre and maintenance facility for the aforesaid equipment.

1.18 Prices must be quoted in Indian Currency Only.

1.19 The tender must be submitted along with the attested copies of

- Manufacturers license or Tender specific authorization from Original Equipment Manufacturer.
- GSTIN, PAN Card, State/Centre TIN, Sales Tax return, Income tax Return of Last 3 years.

1.20 The Chief Conservator of Forest reserves the right to reject any or all tenders without assigning any reason whatsoever. It also reserves right to seek further information/details from the bidder (s).

1.21 The tenders will be open as per the schedule specified in this tender document in the presence of bidders if any present on the occasion.

1.22 All damaged or unapproved goods shall be returned at the risk and cost of the bidder and the incidental expenditure thereupon shall be recovered from the concerned party.

1.23 The offers/bid shall be unconditional.

1.24 On acceptance of tender, the date of delivery should be strictly adhered to otherwise, the Chief Conservator of Forest, Wildlife Ranchi, Jharkhand reserves the right not to accept the delivery in full or in part.

1.25 Payment of bill shall be made through the RTGS on supply of the goods and No advance payment will be made. The decision to purchase each item is taken independent of other items quoted by the bidder. It is not binding to purchase all the items quoted by any particular bidder.

1.26 In unforeseen circumstances, it is not binding to the Chief Conservator of Forest, Wildlife Ranchi, Jharkhand to purchase the equipment as mentioned in this tenders document even after final selection of bidder and in this case, bidder can't claim any cost occurred in this process.

2. Procedure for submission of bids

2.1 It is proposed to have a two-cover system for this tender

- a) Technical Bid (in duplicate) in one cover.
- b) Financial bid (in duplicate) in one cover.

2.2 Each copy of technical bid of the tender should be covered in a separate sealed cover super scribing the wordings "**Technical Bid for Tranquillizer Gun, Medicine use in Dart and other Accessories**". Each copy should be marked as "Original Copy" and "First Copy". Both should be put in a single sealed cover super scribing the wordings "Technical Bid for Tranquillizer Gun, Medicine use in Dart and other Accessories".

2.3 Each copy of the financial bid of the tender should be covered in a separate sealed cover super scribing the wordings "**Financial Bid for Tranquillizer Gun, Medicine use in Dart and other Accessories**". Each copy should be marked as "Original Copy" and "First Copy". Both should be put in a single sealed cover super scribing the wordings "Financial Bid for Tranquillizer Gun, Medicine use in Dart and other Accessories". Financial Bid should only indicate prices.

2.4 All the two documents viz. Technical Bid Cover and Financial Bid Cover prepared as above are to be kept in a single sealed cover super scribed with "Tranquillizer Gun, Medicine use in Dart and other Accessories" tender.

2.5 The cover thus prepared should also indicate clearly the name and address of the bidder to enable the bid to be returned unopened in case it is declared "late".

2.6 The Earnest Money is paid by Demand Draft, the draft must be in a separate sealed envelope indicating the amount, tender Notice Number and due date and enclosed with the Bid.

3. Tender Document

This Tender document comprises of total **21 pages**. In addition, any other documents/instructions/amendments/revisions issued by the Office of the Chief Conservator of Forest, Wildlife Ranchi, Jharkhand to the bidder till the due date of opening of the bids shall also be deemed to be integral part of the Tender document. Failure to furnish all the information as per the Tender document in every respect will be at the bidder's risk.

4. Clarification of Tender Document

A prospective bidder requiring any clarification of the tender document may notify the Office of Chief Conservator of Forest, Wildlife Ranchi, Jharkhand in writing at the ccfwildliferanchi@gmail.com mailing address. The Chief Conservator of Forest, Wildlife Ranchi, Jharkhand may respond in writing to any request for clarification of the tender document, received not later than 02 working days prior to the last date for the receipt of the bids prescribed by the client. In case of any further clarification on any of the points in the tender, if required, a meeting can be held. However, Chief Conservator of Forest, Wildlife Ranchi, Jharkhand reserves the right not to respond to any query or provide any clarification, in its sole discretion, and nothing in this clause shall be construed, taken or read as compelling or requiring Chief Conservator of Forest, Wildlife Ranchi, Jharkhand to respond to any query or to provide any clarification.

5. Amendment of Tender Document

- 5.1 At any time prior to the last date for receipt of bids, the client may for any reason, whether at its own initiative or in response to a clarification request by the prospective bidder, modify the tender document by an amendment.
- 5.2 The amendment will be notified in writing or E-mail to all prospective tenders who have received the tender document and will be binding on them.
- 5.3 In order to afford prospective bidders reasonable time in which to take the amendment into the account in preparing their bids, the Client may, at its discretion, extend the last date for the receipt of the Bids.

6. Earnest Money

- 6.1 Bid for supply of "Tranquillizer Gun, Medicine use in Dart and other Accessories" must be accompanied by a bid security of deposit Rs. 15,000 (Fifteen Thousand Only) in the form of demand draft from any nationalized bank in favour of Chief Conservator of Forest, Wildlife Ranchi, Jharkhand and payable at Ranchi. Bid security amount is refundable on completion of the bid process. Tender not accompanied by earnest money or incomplete in any respect will be rejected outright.
- 6.2 The earnest money shall be returned to all unsuccessful bidders, within thirty days from the date of completion of tender process.
- 6.3 The earnest money shall be forfeited if the bidder fails to successfully supply the Tranquillizer Gun, Medicine use in Dart and other Accessories within the stipulated time period.

7. Evaluation of Bids

Received Technical and Financial bids will be evaluated separately in two stages. In Stage-I Technical bids of all the bidders shall be evaluated first on a given time & date as per the

schedule of events. The tenderers or his authorized representatives maybe present during this time if he so wishes. In Stage-II Financial Bids shall be in likewise manner evaluated on the given date and time as per the schedule of events. The Financial Bids of only those bidders will be opened and considered who shall be declared technically qualified during first stage evaluation i.e. technical evaluation.

Stage-I: Prequalification Cum Technical Bid

A bidder would be declared technically qualified for the consideration of financial bid (Financial evaluation) if he meets the following terms and conditions: -

Sl.No.	Description of Terms and Condition	Submitted by Bidder (Yes/No)
1	The bidding firm should submit the information about the bidding firm as per the Performa as given at Annexure-9 .	
2	Technical bid furnished as per the format prescribed in Annexure-1 for Technical evaluation.	
3.	Proof of authorization of dealership/Partnership issued by the respective Original Equipment Manufacturer.	
4.	Service Tax Registration valid for current financial year and submit a copy of the registration along with a copy of returns for Financial year 2017-18.	
5.	The bidder should have valid CST/State TIN/GSTIN registration certificate and should also submit a copy of registration along with a copy of TIN returns for 2017-18.	
8.	The bidder should not have any of their contracts terminated or blacklisted in the last three years by any State or Central Government/PSU/Private Sector. The bidder shall submit undertaking/self-declaration that it has not been black listed in the Performa prescribed in Annexure-8 .	

Stage-II: Financial Bid

Financial Terms and conditions

Chief Conservator of Forest, Wildlife Ranchi, Jharkhand will evaluate the financial bids received from the technically qualified bidders. During evaluation of financial bids, Chief Conservator of Forest, Wildlife Ranchi, Jharkhand may at its discretion, ask the bidders for clarification of their bids. The bidder should submit the financial bid in Performa as per **Annexure-2**.

- (i) **Evaluation Method of Financial Bids:** Technical bids of all the bidders will be examined first. Financial bids of only those bidders, who will be found to be fulfilling the technical criteria, will be evaluated. The Technical bid of all the bidders and financial bid of qualified bidders as per technical criteria will be opened as per the

details regarding date and time mentioned in the tender Notice No 02/2018.

8. No Claim or Compensation for Submission of bid

The bidder whose agency is not selected shall not be entitled to claim any costs, charges or expenses in connection with his submission of bid, even though Department of Forest, Environment & Climate Change, Government of Jharkhand may decide to withdraw the Notice Inviting tender.

9. Jurisdiction of the Court

All disputes would be settled within Ranchi jurisdiction of Court of law only.

Annexure-1

Technical Specifications of Tranquillizer Gun, Medicine use in Dart and Other Accessories

<u>Sl.No</u>	Particulars	Quantity(1 Tranquillizer Gun)
1.	<p>Weight: - Approx. 3.5kg</p> <p>Length with Barrel: - 100- 115 CM</p> <p>Pressure Build-up: - CO₂ Cartridge / Air pump</p> <p>Range: - Approx. 130 Meter</p> <p>Syringe Volume: - 1 cc - 20cc</p> <p>Barrel Specification:</p> <p>A. Calibre 16mm - (1 - 20ccs/ml)</p> <p>B. Calibre 13mm - (5 - 20ccs/ml)</p> <p>C. Calibre 11mm - (1 - 5ccs/ml)</p> <p>Short Barrel: Available</p> <p>Pressure Control: continues 0 - 16 bar</p> <p>Material: - Aluminium/Stainless Steel</p> <p>Energy: - Kinetic energy</p> <p>With Telescopic sight and Footpump</p> <p>This equipment generate pressure till 25 bars</p> <p>Any choice of barrel can be use in single gun</p>	
2.	Warranty: - Require Minimum Two-year warranty from supply of Equipment.	
3.	Spare part supply Assurance Certificate - Need assurance certificate for supply of spare part, accessories and service support for next 10 year after supply of equipment. Manufacturer should give an undertaking to provide spares for the next ten years on their letter head.	

4.	<p>Manufacturer's Authorisation- only Manufacturer's or their Authorised Dealers having a letter of Authorisation on the manufacturer's letter head for this particular Tender can be quote/participate in this tender enquiry.</p>	
5.	<p>Applicant confirmation on selling Equipment for Tranquillizer Gun, Medicine Use in Dart and Other Accessories: - Applicant should have experience and licence for selling of Tranquillizer Gun and Medicine use in dart and order copies should be provided at the time of tender application submission.</p>	
6.	<p>Details of Authorised Service Centre with Company Trained Technicians.</p>	

Signature of Authorized Signatory

Name

Designation

Contact Address

Telephone Numbers (Mobile & Land)

Agency Seal

Annexure-2**Financial bid for Selection of Bidders for****Supply of Tranquillizer Gun, Medicine use in Dart and Other Accessories.**

Description	Rate in Rupees for One Unit (in words and figures)	Total Price in (in words and figures)
Supply of One Tranquillizer Gunas per the specification mentioned in Annexure-1 .		
Medicine 1. Ketamine 1 Vial 2. Xylazine 1 Vial 3. Atropine 1 Vial		

Signature of Authorized Signatory

Name

Designation

Contact Address

Telephone Numbers (Mobile & Landline)

Agency Seal

Covering Letter

(To be submitted in the official letter head of the Bidding Firm)

To,

**Chief Conservator of Forests,
Wildlife Ranchi, Jharkhand
Block-A, Van Bhavan,
Doranda, Ranchi-834002**

Sub: Declaration Letter for Bidding Firm for **Supply of Tranquillizer Gun, Medicine use in Dart and Other Accessories.**

Sir,

We are hereby submitting our proposal in full compliance with the terms and condition of the Tender Notice No.----. A blank copy of the Tender document, duly signed on each page is also submitted as a proof of our acceptance of all Terms & Conditions. We confirm that, we have the capability for supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories as specified in the technical specification of the said equipment in this tender document.

The bids are submitted in two separate and sealed envelopes marked "Technical Bid" & "Financial Bid" and both placed in another sealed envelope as described under "**procedure for submission of bids**".

Authorized Signatory

Name:

Designation:

(Bidding Firm)Seal:

*Check List of Technical Bid***Technical Bid for Supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories****Tender Notice no 02/2018**

SI. No.	Particulars	Yes/No
1	2	3
1	Covering Letter as per Annexure-3	
2	Declaration by the Bidding Firm as per Annexure-5 and Annexure-6	
3	Information about the bidding Firm/Agency as per Annexure-9	
4	The copy of registration of bidding firm/Company/Agency/supplier/manufacturer etc. (Attach relevant certificates)	
5	The bidder must have authorization certificate from the Original Equipment Supplier.	
6	Copy of Valid Service Tax Registration	
7	Photocopy of the PAN card	
8	A copy of valid CST/TIN registration certificate	
9	Authorization letter issued by the agency as per Annexure-7	
10	A self-certificate by the bidder that agency is not blacklisted in any state in India or in the case foreign bidder in any country and none of the partner/Director/Proprietor has not been Charge sheeted/convicted as per Annexure-8	
11	Technical Specification as mentioned in Annexure-1	
12	Undertaking of Guarantee and warranty period of the product.	

Bidders are advised to strictly confirm compliance to bid conditions and not to stipulate any deviation/conditions in their offer. Subsequent to bid submission, the Department of Forests, environment & Climate Change Govt. Of Jharkhand may or may not seek confirmations/clarifications and any bid not in line with Bid conditions shall be liable for rejection.

Any clarification/confirmation bidder may require shall be obtained from the Office of Chief Conservator of Forest, Wildlife Ranchi, Jharkhand before submission of the bid.

Bidder shall submit complete bidding document including subsequent amendment, modification and revision, duly signed and stamped as a token of having read, understood and accepted all the terms and condition mentioned therein

**(Signature of
Bidder)**

With Seal

Annexure-5

Format for declaration that the provisions of Tender Notice are acceptable and confirm that all statements made by the bidders are complete & correct

(To be typed on the Letterhead paper of the Bidding Firm, including full postal address, Telephone, FAX numbers and e-mail address)

To,

**Chief Conservator of Forests,
Wildlife Ranchi, Jharkhand
Block-A, Van Bhawan,
Doranda, Ranchi-834002**

Subject: Tender for selection of supplier/manufacturer for supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories.

Dear Sir,

Having examined the Tender Document, we, the undersigned, bids for supplying of Tranquillizer Gun, Medicine Use in Dart and Other Accessories in full conformity with the said tender document.

We have read the provisions of the tender and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our bids shall not be given effect to.

We agree to abide by this tender, consisting of this letter, the detailed response to the Tender and all attachments annexed in the tender document.

This application is made with the full understanding that:

(a) Bids by qualified Supplier/Manufacturer/Agencies will be subject to verification of all information submitted for qualification and bidding;

(b) The Chief Conservator of Forest, Wildlife Ranchi, Jharkhand reserves the right to reject or accept any bid applications, cancel the qualification process, and reject all applications and Department of Forest, Environment & Climate Change, Jharkhand shall not be liable for any such actions.

We hereby declare that all the information and statements made in these bids are complete, true and correct and accept that any misinterpretation contained in it may lead to our disqualification.

Information Details

- 1 Name of supplier/manufacturer/agency: -
- 2 Address of supplier/manufacturer/agency: -

- 3 Name, Designation and Address of the contact person to whom all correspondences shall be made regarding this Tender: -

4 Telephone no. of contact person: -

5 Mobile no. of contact person:-

6 Fax no. of contact person:-

7. E-mail address of contact person:-

We hereby declare that our bids are made in good faith and the information contained is true and correct to the best of our knowledge and belief.

<Signature of Authorized Signatory>

<Name>

<Designation>

<Contact Address>

<Telephone Numbers (Mobile & Land)>

Agency Seal

Declaration by the Bidder

Tender for Supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories

Tender Notice No 02/ 2018

(To be submitted in the official letter head of the Bidding Firm)

I/We _____ (here in after referred to as the Bidder) being desirous of bidding for supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories under above mentioned Tender Notice and having fully understood the nature of the equipment desired from the client and having carefully noted all the terms and conditions, specifications etc. as mentioned in the Tender document, DO HEREBY DECLARE THAT

1. The Bidder is fully aware of all the requirements of the Tender document and agrees with all provisions of the Tender document.
2. The Bidder is capable of supplying the Tranquillizer Gun, Medicine Use in Dart and Other Accessories as required in the Tender.
3. The Bidder accepts all risks and responsibilities directly or indirectly connected with the process of supplying of Tranquillizer Gun, Medicine Use in Dart and Other Accessories.
4. The Bidder has no collusion with any employee of Forest Environment & Climate Change of the Govt. of Jharkhand or with any other person or firm in the preparation of the bid.
5. The Bidder has not been influenced by any statement or promises of the department of Forest Environment & Climate Change of the Govt. of Jharkhand or any of its employees, but only by the Tender document.
6. The Bidder is financially solvent and sound to supply the required numbers of equipment as mentioned under this tender document.
7. The Bidder is sufficiently experienced and competent to perform the contract to the satisfaction of the client i.e. the Office of the Chief Conservator of Forest, Wildlife Ranchi, Jharkhand.
8. The information and the statements submitted with the bids are true.
9. The Bidder is familiar with all general and special laws, acts, ordinances, rules and regulations of the State and Central Government that may affect bid.
10. The Bidder has not been debarred from similar type of assignment by any Government Dept. /PSU.
11. The Bidder gives the assurance to supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories as per specifications, terms and conditions.
12. The Bidder accepts that the firm/company /agency will be black listed by Forest Environment & Climate Change of the Govt. of Jharkhand if the Bidder fails to undertake assignment or sign the contract within the stipulated period.

Authorized Signatory

Name:

Designation:

Format of Authorization letter for Signing Bid

Tender for Tranquillizer Gun, Medicine Use in Dart and Other Accessories.

Tender Notice No 02/ 2018

AUTHORIZATION LETTER

(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

Know all men by these presents, we.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr./Ms..... (Name and residential address) who is presently employed with us and holding the position of.....as our authorized person to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bids for supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories including signing and submission of all documents and providing information/Bids to the Office of the Chief Conservator of Forest, Wildlife Ranchi, Jharkhand and representing us in all matters before [Insert Name], all matters in connection with our bids. She/he is also authorized to attend meetings and submit technical and financial information as may be required.

We hereby agree to ratify all acts, deeds and things lawfully done by our said authorized persons and that all acts, deeds and things done by our authorized person shall and shall always be deemed to have been done by us.

For

Accepted

..... (Signature)

Authorized Signatory

Name:

Designation:

Agency Seal:

Note:

The mode of execution of the Authorization letter should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.

DECLARATION

Format for declaration by bidder or agency that has not been Convicted/Charge sheeted by any court of law.

Tender for Supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories

Tender Notice No 02/ 2018

To,

**Chief Conservator of Forest,
Wildlife Ranchi, Jharkhand,
Block-A, Van Bhavan,
Doranda, Ranchi. -834002**

Sub: Declaration Letter for Agencies for supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories.

Dear Sir,

This is to notify you that our Bidding Firm/Agency/Organization/Company intends to submit bids in response to your Tender Notice No: -----
- In accordance with the above we would like to declare that:

- a) We are not involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment.
- b) We are not black-listed by any Central / State Government / Public Sector Undertaking in India.

Sincerely,

AUTHORIZED SIGNATORY

[AGENCY'S NAME]

Name

Signature Date

Agency Seal

Information about the Bidding Firm

Tender for Supply of Tranquillizer Gun, Medicine Use in Dart and Other Accessories

Tender Notice no. 02 /2018

(To be submitted in the official letter head of the Bidding firm/Manufacturer/supplier)

Sl. No.	Particulars	
1	2	3
1	Name of the Bidder	
2	Address of Bidder with Telephone, Fax,email.	
3	Address of the Registered Office	
4	Name & Designation of Authorized Signatory for Correspondence (Attach Power of Attorney as per Annexure-7)	
5	Permanent Account Number (PAN)/TIN (Attach proof)	
6	Sales Tax/Value Added Tax Registration Number (Attach proof)	
7	Copy of Service Tax registration/GST registration	
8	Other details and remarks, if any	

Yours faithfully,

(Signature of Authorized Signatory)

Name : _____

Designation : _____

Agency seal : _____

(Separate sheet may be used for giving detailed information duly signed)