

Government of Jharkhand
Department of Forests, Environment & Climate Change

Office of the Regional Chief Conservator of Forests, Hazaribagh

**Notice Inviting Tender
For
Purchase of Wooden Pole**

Tender Notice No. 03/2017

(To be published in newspaper)

Regional Chief Conservator of Forests, Hazaribagh under Government of Jharkhand intends to purchase **Wooden Poles** for use in Departmental Afforestation Program under various Forest Divisions.

Therefore tenders are invited from all the interested Registered Enterprises/ firm/Company/Agency/Supplier for supply of the above article. Interested Bidders may obtain the tender form from office of the Regional Chief Conservator of Forests, Hazaribagh, Van Bhawan, Hazaribagh (Jharkhand). Tel- 06546-223962, during office hours in working days.

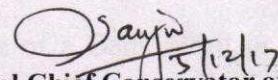
Detailed term and condition may be obtained from office of the Regional Chief Conservator of Forests, Hazaribagh during office hour.

Details of the material

S.No.	Particular of material	Specification of the material	Quantity/Number of material	Supply destinations
1	Wooden Poles	100 mm Diameter 2 Meter Long	58000 Apx	Hazaribagh, Chatra & Koderma

Schedule of Events

S.No.	Particular of events	Date & Time
1	Date of start of sale of tender documents	11.12.2017 10:00 AM
2	Date of end of sale of tender documents	27.12.2017 up to 12:00 PM
3	Last date & Closing Time for Submission of Bids	27.12.2017 at 01:00 PM
4	Date & Time for opening of bid	27.12.2017 at 03:00 PM
5	Place for Purchase, submission & opening of bids	RCCF Office, Hazaribagh Jharkhand.
6	Price of the Tender Form	Rs 1500/- (One thousand five hundred)
7	Earnest Money Deposit (EMD)	1,10,000/- (One lakh ten thousand)


Regional Chief Conservator of Forests,
Hazaribagh.

Detailed Terms & Conditions.

1. This Tender Notice No. 3/2017 is published for invite tender for supply of Wooden Poles for use in departmental afforestation program.
2. The Bidder Should be a registered firm/Company/Agency/Supplier etc for supply of the material. For that purpose the bidder should submit the copy of relevant registration certificate.
4. Please do not tear off any leaf of this Tender Booklet.
5. Please read these Terms & Conditions carefully. Failure to do so, and mistakes in filling in the tender form may lead to disqualification of the tender partly or entirely.
6. Please sign all pages of this terms and conditions.

7. Cost of Tender Form:-

Tender Form may be obtained from the office of the Regional Chief Conservator of Forests Hazaribagh by paying Rs **1500/- (One Thousand Five Hundred)** only.

Cost of preparation of tender shall have to be born by the Tendering party.

9. Enclosures to the Tender Document :-

All the Annexures relevant to the item of supply listed in the covering letter are obligatory to be submitted.

10. Procedure for filling in the Tender Forms :-

- (i) The detailed technical specifications for the items of supply are specified in annexure-1. These specifications represent the minimum configurations necessary to qualify for consideration. Any tender or offer which falls short of these specifications shall be rejected summarily.
- (ii) Striking out/applying whitener or disfiguring any specification is not allowed. Any such act shall lead to the disqualification of the tender if in the opinion of the "Tender Committee" such an act is deemed as deliberate.
- (iii) The "Price Bid" is to be quoted for supply of the material to the various destinations as Hazaribagh, Koderma & Chatra. This bid should include All Taxes, Levies, Packaging, Transportation Forwarding and all other charges. **Price Bid form should be kept in the envelope marked "Price Bid", enclosed with this booklet and sealed properly. This envelope will be opened after the verification of tender documents. In case of tenders, which are liable to be rejected, this envelope will be left un-opened.**
- (iv) **The price bid should be quoted for per pole.**

11. Earnest Money Deposit :-

- (i) Earnest Money Deposit (EMD) of Rs 110000/- (One Lakh Ten Thousand) is to be submitted along with the bid in form of bank draft or bankers cheque issued by a nationalized or scheduled bank in favour of "Divisional Forest Officer, Hazaribagh West Division", Payable at "Hazaribagh". EMD of the unsuccessful bidders will be returned to them latest by 30 days after award of the work. EMD of the successful bidder will be returned after successful supply of the assigned articles.

12. Security Deposit :-

- (i) Before award of the work, finally selected agency would be required to deposit a security deposit of an amount equal to 10% of total amount payable by the department to the agency.
- (ii) This security deposit may be given either in the shape of a Bank Draft or Bankers cheque issued by a nationalized or scheduled bank in favor of the concerned Divisional Forest Officer of the work giving division. The bank draft/bankers cheque must be payable in the city/town of the forest division headquarters.

- (iii) The security deposit will be refunded after successful supply of the assigned articles.
- (iv) However, if the supply is not done in due time or not done to the satisfactory of the concerned DFO within the stipulated time, to be mentioned in the supply order and in the event of its non-extension, the security deposit would be forfeited.

13. Submission of tenders :-

- (i) Complete tender containing :-

 - (a) Duly filled in tender Booklet,
 - (b) Price Bid, sealed in the envelope marked "Price Bid".
 - (c) The documents as listed in the forwarding letter of the tender Document Booklet.
 - (d) Should be secured fully and put into a sufficiently large envelope. The envelope should be sealed and super scribed with **TENDER NOTICE NO.- 3/2017 & "TENDER FOR WOODEN POLE".**

- (ii) The tender is to be dropped in the specified tender box kept in the office of Regional Chief Conservator of Forests, Hazaribagh.
- (iii) Tender received after due time & date shall not be entertained.
- (iv) Tenders submitted on plain paper or unauthorized copies of Tender Document Booklet will be invalid and shall be summarily rejected.

14. Tender Schedule and Particular of the material :-

1	Sale of Tender Document	11.12.2017 (10:00 AM) to 27.12.2017 (12:00 PM) on working days
2	Last date & time of submission of bids.	27.12.2017 up to 1.00 PM.
3	Date & time of opening bid	27.12.2017 at 3.00 PM.
4	Place of issue, submission of Tender Document & opening of bid	Office of the Regional Chief Conservator of Forests, Hazaribagh -825301. Ph. No. -06546-223962
5	Approximate Quantity of the material	Wooden Poles:- 58000 Apx Quantity of the material may change subsequently.
6	Price of the Tender Form	Rs 1500/- (One thousand five hundred)
7	EMD	1,10,000/- (One lakh ten thousand)

15. Validity of offers :-

- 1. Time of Completion - Three months from the date of issue of work order
- 2. Validity of offer for acceptance - Six months from the last date of submission of Bid.

16. Opening of tenders :-

- (i) Tender shall be opened in the office of the **Regional Chief Conservator of Forests, Hazaribagh as per Tender Schedule.**
- (ii) Tenders shall be opened in the presence of tenderers or their authorized representatives, who wish to remain present.
- (iii) Tender shall be read out one by one. On polite queries about rates etc. they can be reread on request. Parties are however requested to desist from making comments.

17. **The Short list :-**

- (i) A short list of two or three tenders is expected to be ready within two weeks.
- (ii) The acceptance of offer in whole or in part, shall be communicated to the successful tenderer in due course and in writing.
- (iii) Failure to make supplies within the stipulated time period shall result into the forfeiture of the Security Deposit.
- (iv) Short listing of tenderer does not confer any rights on any tenderer; it only means that the offer made is under consideration.

18. **General conditions :-**

- (i) The Regional Chief Conservator of Forests, Hazaribagh reserves the right to:
 - (a) Modify or alter any or whole of the specifications of the products or their quantity etc.
 - (b) Accept or reject whole or any part of an offer,
 - (c) Reject any or all offers partly or wholly,
 - (d) Cancel or withdraw the tender notice,
 - (e) Reject or accept any tender or part thereof,
 - (f) Accept or reject any deviations from these conditions without assigning any reason.
- (g) **The Regional Chief Conservator of Forests, Hazaribagh is not bound to accept the lowest tender or lowest offer of any tender.**

19. **Supply by the successful tenderers :-**

- (i) On receipt of orders for supply of the whole part of the order, a supplier shall have to effect supply of the entire order satisfactorily within 30 days or earlier as per the time stipulated in the purchase order issued by the Regional Chief Conservator of Forests, Hazaribagh or concerned Conservator of Forests or concerned Divisional Forest Officers.
- (ii) Payment shall be made on complete supply. The supply has to be completed to Hazaribagh, Chatra & Koderma destinations.
- (iii) At the destination station, Wooden Poles will be compared against the submitted sample and if found in conformity to the tender notice and sample, then only the payment will be made.
- (iv) The Regional Chief Conservator of Forests, Hazaribagh reserves the right to place the order to any tenderer in whole or in part, so also to split the order between one or more than one tenderer.
- (v) Full payment of the total order value of delivered items shall be made within 15 days from the date of submission of bills and delivery challan.
- (vi) If the supply is not completed within stipulated time the department will be free to purchase the same from the next qualified bidder and the difference will be deducted from the S.D. deposit of the Tenderer.

20. **Disputes :-**

- (i) **In case of any dispute with regard to this tender the jurisdiction will lie with the competent court of law at Hazaribagh.**

21. **Acceptance :**

Signing of the tender form and the detailed Terms & Conditions shall be deemed as the final acceptance of these terms and conditions.

Signature & Stamp of the Supplier /
Authorized person.

Name

Complete address