

## **JHARKHAND ZOO AUTHORITY**

**BHAGAWAN BIRSA BIOLOGICAL PARK, ORMANJHI, RANCHI**

**Email Id- [jharkhandzooauthority@gmail.com](mailto:jharkhandzooauthority@gmail.com), Phone no. 9006216090**

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### **Notice inviting Expression of Interest**

#### **(For hiring a Consultant for Waste Management in the Zoo)**

#### **Notice No. 15/19**

Sealed proposals are invited from the authorized Firms/ Agencies/ individuals for providing consultancy services to Bhagawan Birsa Biological Park for scientific disposal and management of solid and liquid waste including its recycling in the zoo during the year 2019-20. Interested service providers are required to submit their proposals along with their credentials and quote their Rate including all taxes. EOI document on Scope of work and terms and conditions can be obtained from the office of the Director, Bhagawan Birsa Biological Park on payment of application fee of Rs.1000/- by cash or DD from any scheduled/nationalized bank drawn in favour of Member Secretary, Jharkhand Zoo Authority. EOI documents can also be downloaded from the website [www.forest.jharkhand.gov.in](http://www.forest.jharkhand.gov.in) and the application fee can be paid in the form of DD while submitting the tender. The last date of receipt of the proposals is 21.10.19 up to 1:00 pm. The sealed proposals would be opened on the same day at 4:00 pm in the office of the CCF & Director, Bhagwan Birsa Biological Park at Ormanjhi, Ranchi.

#### **Scope of work :**

1. Evaluating the present system of disposal of waste in the Zoo
2. Preparation of concept note, designs and DPR as per the requirement for management of solid and liquid waste including its recycling wherever possible
3. Advising on all other matters connected with the waste management in the zoo to infuse the best management practices of the well managed zoos within or outside the country
4. Advising the park authorities in preparation of tender documents, preparation of agreement after finalization of tender, monitoring and evaluating the work done by the successful bidder as to whether the same is as per the requirement and specifications, and all other technical work as required till the successful completion of the project.

**Payment schedule :** Payment will be done in phases.

1. 20% of the quoted rate after submission of design drawings & DPR and their approval.
2. 10% ...after conclusion of tender process.
3. 70% ....after evaluation of work done.

**Terms and conditions of the EOI:**

1. The proposer should have an experience of at least 3 years in waste management in Zoos
2. The Proposer should submit both technical and financial in two sealed envelopes, one containing the **Technical Bid** and the other containing **Financial Bid**. Both the envelopes should be superscribed as such. The envelopes containing technical bid and financial bids should be put in a bigger sealed envelope, superscribed with words “Proposal for hiring of Consultant for Waste Management in the Zoo”.
3. The technical bids shall contain following information along with supportive documents:-
  - i. Proposer's complete identity and address, and proof of Address.
  - ii. Proof of Application Fee
  - iii. EMD: A Bank Draft from any Nationalized / Scheduled Bank for an amount of Rs. 10000/- made in favour of the Member Secretary, Jharkhand Zoo Authority.
  - iv. A photocopy of GST registration certificate (As applicable) and up-to-date clearance certificate from the concerned department.
  - v. If the proposal is given by an institution/agency/firm etc., then copy of the license/express permission granted by competent authority, indicating institution's/agency's business/activity in the said field.
  - vi. Proof of Experience
  - vii. The letter of Undertaking as given in Form-B
  - viii. Copy of PAN
  - ix. Copies of Income Tax Returns of last 3 years.
  - x. Signed EOI document. (Every page should be signed with date & stamp).
4. The financial bid shall be given in Form-A and the amount quoted shall be inclusive of all taxes, duties, etc..
5. The envelopes of Financial Bids of only those proposers who would technically qualify would be opened.

6. The proposal would be evaluated by the Procurement Committee of Jharkhand Zoo Authority as per the norms.
7. The successful Proposer will have to enter in to an agreement for providing Consultancy for Waste Management in the Zoo within 4 weeks from the date of intimation of the successful bid of the proposer, failing which EOI issuing authority at his discretion can reject the L1 without any notice and deal with L2 as per the norms.
8. The successful proposer shall agree to deposit 10% of the value of his bid as performance guarantee by way of DD or Bank Guarantee or the same may be deducted from the first payment to the consultant as per mutual agreement.
9. The successful proposer should provide services at Bhagavan Birsa Biological Park, Ormanjhi, Ranchi as per the agreement entered or work order given by the Director.
10. The successful proposer shall not have any right to subcontract or give any part of the work to other service providers.
11. If the successful proposer/ consultant fails to deliver as per the timelines, the EOI authority can terminate the agreement without any notice and forfeit the EMD or Performance Guarantee Deposit as the case may be.
12. If any information provided by the proposer is found to be false at any stage subsequently the work order would be cancelled and would be blacklisted.
13. The proposal shall be unconditional. Conditional proposal would not be evaluated.
14. The EMD of unsuccessful bidders would be returned.
15. The competent Court at Ranchi would have Jurisdiction for any legal issue.
16. Taxes, required to be deducted at source, would be deducted from the payment bills.
17. The EOI inviting authority reserves the right to reject any proposal without assigning any reason.
18. Submission of Proposal: Proposal complete in all respects shall be submitted before due date and time in the office of the Director, Bhagawan Birsa Biological Park, Ormanjhi, Ranchi, and no proposals will be accepted after that.
19. Any correction or cutting in the proposal including price bid shall be authenticated by full signature of the Proposer.

Sd/-

CCF & Director,  
Bhagavan Birsa Biological Park,  
Ormanjhi, Ranchi

## **Proposal Application**

To,

Chief Conservator of Forests and Director,

Bhagwan Birsa Biological Park, Ormanjhi, Ranchi.

**Sub. : Proposal for hiring of Consultant for Waste Management in the Zoo.**

Ref. :- Short EOI Notice no. 15 /2019 Published in news paper on.....

Sir,

With reference to the above, I hereby submit my proposal along with necessary documents for the purpose of technical approval, details of which are as follows.

<b>Sl. No.</b>	<b>Particulars</b>	<b>Information provided by EOI proposer</b>
1.	Name of Proposer & Address.	
2.	Address Proof.	
3.	Proof of Application Fee	
4.	EMD	
5.	Copy of certificate/ Licence/ permission given by competent authority to run the concerned business.	
6.	GST number and upto date GST clearance from concerned department (If applicable)	
7.	Copy of PAN	
8.	Income Tax Returns of last three years.	
9.	Letter of undertaking that the proposer is not black listed (Form-B).	
10.	Proof of experience.	
11.	Signed EOI Document.	

I Submit that financial bids have been made in the prescribed forms as per the EOI. I have understood the terms and conditions of the EOI and hereby agree to follow the same for providing Advisory services.

Signature of Proposer

Telephone no. :

Seal :

**FORM A**

**Financial Bid**

Ref: EOI Notice No.. 15/2019

S.N	Work	Rate (Rs.) <b>Inclusive of all taxes</b>	Remarks
1	Proposal for hiring of Consultant for Waste Management in the Zoo		

Dated :

Signature of the Proposer

Name, Address & Seal

## **FORM-B**

### **UNDERTAKING**

**Sub. :** Proposal for hiring of Consultant for Waste Management in the Zoo.

I am a Proposer for providing consultancy services in pursuance of your office EOI notice no. 15/2019. I have read and understood the terms and conditions for this EOI. The information provided by me is true. I declare that no criminal proceeding is pending against me in a court of law and I or my firm/agency is not blacklisted.

I undertake to abide by the terms and conditions of the EOI, if work order is given in our favour.

Signature of Proposer

Address :

Telephone no. :

Seal :