

**OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF  
FORESTS, JHARKHAND**

Office Order No- 118-190/15/564

dated: 8.5.15

**Office Order**

In Order to improve the governance and delivery system in office, following orders are being issued :-

- 1- Any officer leaving his headquarter on leave must take PCCF'S approval either through official email or in writing and must also send SMS/Whats app, on PCCF'S Phone for information.
- 2- Any officer leaving his jurisdictional area must take permission of PCCF Office/PCCF, on email/ Phone/SMS.
- 3- PCCF'S cell will keep record of the officers on leave or not available in headquarter and must keep PCCF informed about it.
- 4- All Officers must submit their tour diary by 15<sup>th</sup> of next month.

The compliance of above order is strictly expected from all the officers.

A copy of this order is also being forwarded to the Principal Secretary of Forest and Environment Department.

Sd/-

(B.C.Nigam)

Principal Chief Conservator of Forests

Memo NO.

dated.

Copy : Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Jharkhand, Ranchi / Principal Chief Conservator of Forests-cum-Executive Director, Waste land Board, Jharkhand, Ranchi/ All Addl. Principal Chief Conservator of Forests, Jharkhand / All Regional Chief Conservator of Forests, Jharkhand / All Chief Conservator of Forests, Jharkhand / All Conservator of Forests, Jharkhand / All Divisional Forest Officer, Jharkhand for information & necessary action.

Sd/-

(B.C.Nigam)

Principal Chief Conservator of Forest

Memo NO.

dated.

Copy: Principal Secretary of Forest and Environment Department Jharkhand for information & necessary action.

Sd/-

(B.C.Nigam)

Principal Chief Conservator of Forest

Memo NO. 1544

dated. 8.5.15

Copy: Envis Center for uploading on the departmental website.

(B.C.Nigam)

Principal Chief Conservator of Forest